

CHOLSEY PARISH COUNCIL

To all members of the Council, you are hereby summoned to attend the meeting of Cholsey Parish Council on Wednesday 18th February 2026 at 7.15pm to be held at The Pavilion, Cholsey for the purpose of transacting the following business.

Members of the public and press are invited to attend all Council meetings.

11th February 2026

Claire Bird, Clerk to the Council

AGENDA

1. To receive apologies for absence
2. Public participation session: to hear questions or comments from members of the public (max. 15 mins)
3. To receive Declarations of Personal or Pecuniary Interest for any agenda items (*note, this does not preclude later declarations*)
4. To approve the Minutes of the meeting held on 21st January 2026 (Appendix A) and receive update on any Minute items
5. To receive any reports from County and/or District Councillors
6. To note Clerk's report (verbal), in particular:
 - a) To agree date for the 2026 Annual Community Meeting
7. To note Estate Manager's report (Appendix B), in particular:
 - a) To discuss restoration of the Council's two telephone kiosks
 - b) To discuss siting of benches on the Forty
8. To receive update from the Transport Committee (Cllr Collins), in particular:
 - a) To discuss the Council writing to Oxfordshire County Council regarding the state of the roads in the village and the future resurfacing of key routes (Cllr August)
 - b) To receive update on Cholsey Station following a meeting with GWR and OCC representatives on 22nd January 2026
 - c) To receive update on A329 puffin crossing consultation
9. To receive update on Neighbourhood Plan (Cllr Nixon), in particular:
 - a) To appoint members to a Neighbourhood Plan Working Group
 - b) To agree response to the National Planning Policy Framework (NPPF) consultation open until 10th March 2026
10. Finance
 - a) To note 2025/2026 accounts at the end of the third quarter (Appendix C)
 - b) To discuss proposals received from consultants to provide project management support for the Recreation Ground all-weather path and Skatepark extension projects and agree expenditure for this work
 - c) To note receipt of a Soha Community Fund grant to support the Ilges Lane Community Allotment Project
 - d) To agree whether to continue to receive the Parish share of Community Infrastructure Levy (CIL) from South Oxfordshire District Council
 - e) To approve bank reconciliations (Appendix D)
 - f) To approve new payments and note payments received (Appendix E)
11. To consider new planning applications and planning amendments at 11th February 2026

P26/S0184/FUL	Change of use of agricultural land to provide dog exercise area, including area for car parking and turning (retrospective). Bypass Field, Bosley Way
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12. To note South Oxfordshire District Council planning decisions as at 11th February 2026

P25/S3826/HH	Single storey rear extension. 19 Papist Way. Granted by SODC.
P25/S3842/HH	Two storey rear extension, detached outbuilding and alterations (part retrospective). The Dower House, Hithercroft. Granted by SODC.
13. Items for report or inclusion on next agenda
14. To confirm the date of next Full Council meeting – Wednesday 18th March 2026, 7.15pm, Pavilion, Station Road, Cholsey

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Minutes of the meeting of Cholsey Parish Council duly convened and held on Wednesday 21st January 2026 at 7.15pm at The Pavilion, Cholsey

Present were Cllr J. August, Cllr D. Bamford, Cllr J. Collins, Cllr C. Fox, Cllr P. Jenkins, Cllr G. Herbert, Cllr J. Hope-Smith (as Parish Councillor and County Councillor) until 9pm, Cllr L. Nixon (Chair), Cllr K. Pomlett, Cllr S. Schäfer and Cllr M. Smith

Also present were C. Bird (Clerk), V. Beardall Richards (Environment Coordinator) until 8.50pm, District Cllr A.-M. Simpson (District Councillor) until 7.30pm

Start: 7.20pm

End: 9.25pm

119. To receive apologies for absence

Cllr N. Malha has resigned from her role as Parish Councillor due to other commitments. The Clerk will arrange a notice of casual vacancy. The Parish Council currently has 11 of 13 Councillor seats filled and therefore two Councillor vacancies.

120. Public participation session: to hear questions or comments from members of the public (max. 15 mins)

There were none.

121. To receive Declarations of Personal or Pecuniary Interest for any agenda items (*note, this does not preclude later declarations*)

There were none.

122. To approve the Minutes of the meeting held on 17th December 2025 (Appendix A) and receive update on any Minute items

It was **resolved** to approve the Minutes of the meeting held on 17th December 2025 and they were signed by Cllr Nixon.

123. To receive any reports from County and/or District Councillors

Reports from the County and District Councillors were noted with thanks.

124. To note Clerk's report (verbal), in particular:

a) To approve and adopt an IT policy (Appendix B)

It was **resolved** to approve and adopt the draft IT policy.

b) To agree attendance at the SODC Neighbourhood Planning event 28th January 2026

It was agreed that Cllr Pomlett will attend the in-person event on 28th January. The Clerk can also attend. Cllr August is interested in attending a subsequent virtual event.

c) To agree response to Wallingford School admission consultation (correspondence received 15th December 2025)

It was agreed to make no comment on the admission consultation.

125. To receive a report on results of the Forty Management Community Survey and agree a management plan for the Forty going forward (Appendix C)

The results of the survey were discussed. Cllr Nixon noted that the outcome was in favour of the summer meadow management plan (74% in support). The response (157 residents) is low compared to the population of the village but considered typical for a voluntary parish-level consultation. It was resolved to continue with summer meadow management of the Forty rather than mowing. Borders around the edge, a central avenue to the memorial and other pathways will continue to be mown throughout the summer. Suggestions made by residents in the survey were considered and it was agreed to revisit educational signage about the project and to provide a bench on the Forty. It was noted that over time more wildflowers will hopefully become established.

126. To receive report (verbal) from the Environment Coordinator on the Springline Project

The Environment Coordinator thanked Councillors who had attended the Springline artwork reveal event in November. The artwork will soon be displayed in the Pavilion foyer, now that redecoration work has been completed. The final report produced by the project team will shortly be submitted to Mend the Gap, who

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funded Springline, and shared with Councillors. Legacy activities are also being discussed, with consideration to the resources available.

127. To note Estate Manager's report (Appendix D)

The Estate Manager's report was noted with thanks.

128. To receive update from the Transport Committee (Cllr Collins), in particular:

a) To receive updates on the following:

i. Station accessibility, condition and parking provision (Cllr Collins)

Cllr Collins reported that she, Cllr August and Cllr Hope-Smith are meeting with GWR representatives and the Oxfordshire County Council (OCC) Rail Development Lead at the station on 22nd January. They will discuss progress of the refurbishment works, parking issues, public transport links and accessibility. The OCC Lead has said that Cholsey Station saw a 14% increase in patronage from 2023-2024 to 2024-2025.

Cllr Collins also noted that we should shortly hear from the OCC officer responsible for reviewing the recent street parking changes in Cholsey, including the potential advantages and disadvantages of a residents' parking scheme near the Station.

ii. A329 pedestrian crossing (Cllr Collins)

Cllr Collins has been informed that OCC will start their formal consultation by the end of January, following the Parish Council's informal survey last year.

Cllr Collins noted that the next Parish Council Transport Committee meeting is on 10th February.

iii. Community Speedwatch (Environment Coordinator)

The Environment Coordinator reported that the Community Speedwatch project is up and running, with eleven monitoring sites approved by Thames Valley Police. Volunteers have conducted three sessions so far.

iv. Recreation Ground all-weather path (Clerk)

The Clerk reported that she is in touch with the SODC Planning Officer and hopes to receive their pre-planning advice shortly (tree officer and drainage expert comments are currently outstanding).

v. Village gateways (Clerk and Cllr L. Nixon)

Cllr Nixon and the Clerk met with two representatives of OCC's Traffic and Safety Management team on 21st January to discuss replacing the existing village gateway signs which are showing signs of age. The hope is to bring quotes to the February meeting for Councillors to consider.

It was discussed that Speed Indication Devices (SIDs) on the Reading Road and Wallingford Road are OCC assets. These need some attention and Cllr August will add them to the OCC Highways Asset Response Team (HART) list.

b) To agree next steps in response to the proposal to restore an ancient pathway between Cholsey and Moulsoford

It was previously resolved (Minute 178b, 19th March 2025) to support a proposal from R. Ford to apply to restore a potential historic Right of Way between Cholsey and Moulsoford. Subsequent correspondence has made clear the administrative work involved in researching, building a case and making an application, as well as the sensitivities involved. Therefore, it was agreed that the Parish Office team cannot offer administrative support or make the application, given other project priorities at this time. This does not prevent an application being made by an individual or group of residents, as anyone can apply to restore/record a public right of way.

129. To review other projects for 2026 and agree next steps, in particular:

a) Skatepark extension project (Clerk)

The Clerk is investigating local council consultants to support the delivery of this potential project. Next steps: revisit desires and specifications; public consultation; confirm planning requirements; tendering process and grant applications.

b) Community allotment: to agree whether to appoint a Community Allotment Coordinator to run weekly sessions at the allotment (Clerk and Environment Coordinator)

It was resolved to advertise for and appoint a Community Allotment Coordinator to run weekly sessions at the allotment in 2026, under a fixed-term employee contract. This is subject to grant funding for the role being obtained.

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c) Cholsey Brook (Environment Coordinator)

Cholsey Brook is classed as a river and Cholsey Parish Council has certain rights and responsibilities (outlined by the Environment Agency) as a riparian landowner, along with Cholsey Primary School and households bordering the brook.

It was agreed to devote resources (Environment Coordinator hours in the first instance) to exploring the Council's role as a riparian owner, so that we can best take care of the watercourse. This will likely involve making contact with the Environment Agency, the other riparian landowners, local hydrologists and other key stakeholders. In particular it was noted that Mend the Gap has recently provided funding to Action for the River Kennet (ARK) to scope projects along Mill Brook and Cholsey Brook. The Environment Coordinator is in contact with Mend the Gap to understand next steps here.

d) Cholsey Neighbourhood Plan (Cllr K. Pomlett)

Cllr Pomlett is forming a working group with local residents to start the next iteration of Cholsey's Neighbourhood Plan, with the aim of beginning work in April. Cllr Schäfer would like to be involved. Cllr Pomlett is currently working with local experts and representatives of the Wallingford Neighbourhood Plan to respond to the government's consultation on the National Planning Policy Framework (NPPF) which closes in March.

e) Parish Council website (Clerk and Cllr K. Pomlett)

The Clerk and Cllr Pomlett are in active contact with Aubergine and are working on site mapping ahead of a meeting with Aubergine on 4th February.

130. Finance

a) To review a proposal from Local Council Consultancy to provide project management support for the Recreation Ground all-weather path and Skatepark extension projects

A proposal has been obtained to help the Council take forward the potential Recreation Ground all-weather path and Skatepark extension projects, including planning applications where required, tendering processes and grant applications. The Clerk will aim to obtain further quotes so that Councillors can consider options at the February meeting.

b) To approve new payments and note payments received (Appendix E)

It was **resolved** to approve the payments and they were signed by Cllrs Fox and Pomlett; payments received were noted.

131. To consider new planning applications and planning amendments at 15th January 2026

P25/S3842/HH	Two storey rear extension, detached outbuilding and alterations (part retrospective). The Dower House, Hithercroft It was resolved to comment: Cholsey Parish Council does not support retrospective applications as this is against the spirit of the planning application process. SODC should ensure this build complies with full planning regulations, and if not, take appropriate action. For local planning it should be in accordance with CNP H7
P25/S3826/HH	Single storey rear extension. 19 Papist Way It was resolved to comment: Build to be in accordance with CNP H7
P25/S3971/S73	Variation of condition 2 (approved plans) on application ref. P25/S1176/HH - revised internal layout of outbuilding. First floor rear extension and new outbuilding to replace existing. 8 Cross Road. It was resolved to comment: in addition to comments submitted by Cholsey Parish Council for the original planning application, the comments submitted by neighbours at 6 Cross Road, including the encroachment complaint 4491989, should be taken into consideration.

132. To note South Oxfordshire District Council planning decisions as at 15th January 2026

P25/S3545/HH	Remove conservatory, replace with single storey rear extension and new roof over existing and proposed, 30 Lapwing Lane. Granted by SODC.
P25/S3671/HH	Two-storey side and rear extensions, single storey porch and alterations, 8 Papist Way. Granted by SODC.

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133. Items for report or inclusion on next agenda

Annual Community Meeting (Cllr Nixon)

Free Church planning concerns (Cllr Jenkins)

Further 2026 projects including:

EV Microhub pilot scheme

Village benches

Telephone box refurbishment

Land off Wallingford Road (previously registered as allotments)

134. To confirm the date of next Full Council meeting – Wednesday 18th February 2026, 7.15pm, Pavilion, Station Road, Cholsey

DRAFT

Estate Manager's Report to Parish Council February 2026

Allotments

I have been able to offer a few plots to people on the waiting list as tenants have kindly informed me that they will be giving up their plots at the end of this rental year.

The waiting list for each site as follows:

Cholsey Meadows – 5, Ilges Lane – 7, Station Road – 5.

Recreation Grounds and Play Areas

The tree surgeon has completed all the work needed on the trees around the recreation ground.

Cholsey Meadows Play Area

I have continued to update Vistry with the condition of the play equipment following the visual inspection carried out by the maintenance person.

No update regarding the transfer.

Skatepark

No update.

Hedges

The 3rd phase coppicing of the Ilges Lane/East End boundary hedge is being arranged with the contractor to take place before the end of February. There have been a few difficulties with historic chicken wire fencing and a lot of rubbish pushed under the hedge needing removal, which the current tenant has helped with, and removal of waste.

The Station Road/Allotment boundary hedge has now been rejuvenated. The maintenance person has received some help from a member of Wallingford Green Gym but in the capacity of a volunteer resident. They have worked on a small section of the hedge by laying it.

We are now awaiting a delivery of hedging whips to be planted and the chain link fencing to be repaired.

Bench for the Forty

After discussing with the Environment Coordinator, there are 2 possible places for a new bench to be placed on the Forty.

Either underneath the horse chestnut facing out to the meadow or inside the 'coronation shelter' also facing the meadow.

Red Telephone Kiosks

The PC have adopted 2 red telephone kiosks in the village and as such, are responsible for their maintenance.

There are now in need of repair, in fact they are looking quite poor, they are positioned on Papist Way/Weedon Close junction and on the Forty near Holly Cottage and I encourage you to visit them. There is an issue with them, as lead paint may have been used by BT in the past. This causes a problem for Health and Safety.

The kiosk on Papist Way holds one of the PC's defibrillators and as such still has an electrical supply to it. Should this kiosk be restored then the defibrillator will need to be taken out of use and SSE informed while the electricity supply is made safe.

This kiosk has been vandalised, glass panels have been kicked in and had to be removed, and the outside needs to be repainted.

The kiosk on the junction of Church Road/The Forty/Wallingford Road is also in need of restoration. This kiosk is also leaning to one side against (or almost) the telegraph pole next to it.

This kiosk is located on OCC adopted highway and after enquiring at OCC highways, I have been told that a permit will be needed to move the kiosk.

I have made enquiries to restoration specialists to provide us with quotes for the removal and the restoration of the kiosk on the Forty and they have sent their info packs with this report. Please read through the information which will accompany this report. I have found the companies very helpful should you have any questions.

Parts for the kiosks can be obtained to make repairs, but it needs to be taken into consideration, for Health and Safety, about lead paint being used in the past.

There have been a few suggestions about a purpose for the Forty kiosk. The environment coordinator knows of a volunteer who would provide information about the environment to post inside the kiosk and would keep it updated.

There has also been a suggestion to move the kiosk to another location, once it has been restored.

22/01/2026

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Detailed Income & Expenditure by Budget Heading 31/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 General Administration</u>							
1076 Precept	211,973	211,973	0			100.0%	
1090 Interest Received	11,700	0	(11,700)			0.0%	
1940 Insurance - Bluebirds Pavilion	112	0	(112)			0.0%	
General Administration :- Income	223,785	211,973	(11,812)			105.6%	0
4000 Insurance	3,037	3,242	205		205	93.7%	
4005 Audit Fees	780	1,247	467		467	62.5%	
4015 Chairperson's Allowance	52	200	148		148	26.0%	
4016 Annual Community Meeting exp	231	250	19		19	92.3%	
4019 Bank charges	37	0	(37)		(37)	0.0%	
4020 Annual Subscriptions	1,505	1,585	80		80	95.0%	
4025 Website	158	145	(13)		(13)	108.6%	
4050 Meeting Hall Rental	15	100	85		85	15.0%	
4055 Professional & Legal Fees	0	2,500	2,500		2,500	0.0%	
4060 Training	1,102	1,800	698		698	61.2%	
General Administration :- Indirect Expenditure	6,916	11,069	4,153	0	4,153	62.5%	0
Net Income over Expenditure	216,869	200,904	(15,965)				
<u>110 Accommodation</u>							
4100 Office Rental	0	3,250	3,250		3,250	0.0%	
Accommodation :- Indirect Expenditure	0	3,250	3,250	0	3,250	0.0%	0
Net Expenditure	0	(3,250)	(3,250)				
<u>120 The Burial Ground</u>							
1200 Burial/Memorial Fees	10,803	4,000	(6,803)			270.1%	
1210 Grass Cutting Income	0	2,000	2,000			0.0%	
The Burial Ground :- Income	10,803	6,000	(4,803)			180.0%	0
4210 Waste Removal	412	1,780	1,368		1,368	23.1%	
4240 Mortgage (PWL B) - Wall Repairs	501	1,001	500		500	50.0%	
4500 Water	90	400	310		310	22.5%	
4505 Maintenance	806	1,500	694		694	53.7%	750
4600 Grass Cutting	3,337	7,700	4,363		4,363	43.3%	
4635 Pest Control	560	885	325		325	63.3%	
The Burial Ground :- Indirect Expenditure	5,705	13,266	7,561	0	7,561	43.0%	750
Net Income over Expenditure	5,097	(7,266)	(12,363)				
6000 plus Transfer from EMR	750	0	(750)				
Movement to/(from) Gen Reserve	5,847	(7,266)	(13,113)				

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Detailed Income & Expenditure by Budget Heading 31/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Staff</u>							
4040 Sundry Expenses	0	50	50		50	0.0%	
4329 Staff wages	47,812	69,615	21,803		21,803	68.7%	
4335 Employer NIC	3,218	6,475	3,257		3,257	49.7%	
4336 Pension contributions	1,467	1,120	(347)		(347)	131.0%	
4345 Mileage & Travel Expenses	25	50	25		25	50.4%	
4350 Protective Clothing	49	100	51		51	49.2%	
Staff :- Indirect Expenditure	52,572	77,410	24,838	0	24,838	67.9%	0
Net Expenditure	(52,572)	(77,410)	(24,838)				
<u>140 Office</u>							
1930 Phone & broadband inc	(12)	378	390			(3.3%)	
Office :- Income	(12)	378	390			(3.3%)	0
4055 Professional & Legal Fees	0	500	500		500	0.0%	
4400 Printing	274	325	51		51	84.2%	
4405 Office Supplies/Stationery	142	200	58		58	70.9%	
4410 Postage	21	10	(11)		(11)	209.8%	
4415 Telephone/Broadband	316	550	234		234	57.5%	
4420 Office Equipment	63	500	437		437	12.6%	
4422 IT equipment	17	1,000	983		983	1.7%	
4425 Photocopier Contract	165	235	70		70	70.2%	
4427 Payroll	396	625	229		229	63.4%	
4428 HR support	423	800	377		377	52.9%	
4430 Accounts Software	1,308	1,330	22		22	98.3%	
4435 IT Support	1,977	2,400	423		423	82.4%	
4810 Miscellaneous Purchases	42	0	(42)		(42)	0.0%	
Office :- Indirect Expenditure	5,143	8,475	3,332	0	3,332	60.7%	0
Net Income over Expenditure	(5,155)	(8,097)	(2,942)				
<u>150 Allotments</u>							
1500 Allotment Rents	3,065	3,290	225			93.2%	
1900 Miscellaneous Income	0	1,000	1,000			0.0%	
Allotments :- Income	3,065	4,290	1,225			71.5%	0
4440 Allotment Software	265	262	(3)		(3)	101.1%	
4442 Community Allotment	758	1,000	243		243	75.8%	
4500 Water	1,565	1,000	(565)		(565)	156.5%	
4505 Maintenance	2,570	2,250	(320)		(320)	114.2%	1,741
4635 Pest Control	60	0	(60)		(60)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4657 Hedge maintenance	162	1,900	1,738		1,738	8.6%	162
Allotments :- Indirect Expenditure	5,380	6,412	1,032	0	1,032	83.9%	1,903
Net Income over Expenditure	(2,315)	(2,122)	193				
6000 plus Transfer from EMR	1,903	0	(1,903)				
Movement to/(from) Gen Reserve	(411)	(2,122)	(1,711)				
160 Open Spaces							
1705 Verge cut inc (Cholsey)	1,526	1,759	233			86.7%	
1706 Verge cut inc (Ips & M'ford)	0	1,575	1,575			0.0%	
1900 Miscellaneous Income	1,560	600	(960)			260.0%	1,180
Open Spaces :- Income	3,086	3,934	848			78.4%	1,180
4040 Sundry Expenses	12	25	13		13	50.0%	
4055 Professional & Legal Fees	718	500	(218)		(218)	143.5%	718
4210 Waste Removal	698	875	177		177	79.8%	
4505 Maintenance	0	500	500		500	0.0%	
4600 Grass Cutting	4,887	5,800	913		913	84.3%	
4601 Maintenance equipment	60	500	440		440	12.1%	
4602 Verge cut exp (Cholsey)	2,195	1,700	(495)		(495)	129.1%	
4603 Verge cut exp (Ips & M'ford)	0	1,575	1,575		1,575	0.0%	
4606 Maintenance equip servicing	209	225	16		16	93.0%	
4620 Fuel	32	50	18		18	63.6%	
4625 Play Equipment Repairs	9,967	4,000	(5,967)		(5,967)	249.2%	8,655
4627 Skate Park	183	1,000	817		817	18.3%	
4628 Outdoor gym	0	500	500		500	0.0%	
4635 Pest Control	560	1,065	505		505	52.6%	
4640 Safety Inspections	0	300	300		300	0.0%	
4645 Dog Waste Disposal	2,152	3,450	1,298		1,298	62.4%	
4651 Bridge maintenance	0	250	250		250	0.0%	
4655 Tree & Hedge Maintenance	0	9,000	9,000		9,000	0.0%	
4660 Sundry Works	0	500	500		500	0.0%	
Open Spaces :- Indirect Expenditure	21,674	31,815	10,141	0	10,141	68.1%	9,372
Net Income over Expenditure	(18,588)	(27,881)	(9,293)				
6000 plus Transfer from EMR	9,372	0	(9,372)				
6001 less Transfer to EMR	1,180	0	(1,180)				
Movement to/(from) Gen Reserve	(10,396)	(27,881)	(17,485)				

Detailed Income & Expenditure by Budget Heading 31/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>165 Mend the Gap</u>							
1898 Mend the Gap inc	3,500	10,300	6,800			34.0%	
Mend the Gap :- Income	3,500	10,300	6,800			34.0%	0
4741 MTG - Surveying equip	1,691	2,000	309		309	84.6%	
4742 MTG - Artist fees	0	5,000	5,000		5,000	0.0%	
4743 MTG - Art display material	0	361	361		361	0.0%	
4744 MTG - Repro costs for art	1,000	1,000	0		0	100.0%	
4745 MTG - Art installation costs	0	100	100		100	0.0%	
4746 MTG - Coordinator time	1,750	1,750	0		0	100.0%	
4747 MTG - Promo & printing	0	100	100		100	0.0%	
4748 MTG - Contingency	0	1,800	1,800		1,800	0.0%	
Mend the Gap :- Indirect Expenditure	4,441	12,111	7,670	0	7,670	36.7%	0
Net Income over Expenditure	(941)	(1,811)	(870)				
<u>170 Sundries</u>							
1085 CIL	3,052	0	(3,052)			0.0%	3,052
1700 Bluebirds Pavilion Lease	0	75	75			0.0%	
1710 Tennis Club Lease	0	150	150			0.0%	
Sundries :- Income	3,052	225	(2,827)			1356.2%	3,052
4700 Grants and donations	37,229	32,000	(5,229)		(5,229)	116.3%	8,262
4705 Citizens Advice Bureau	0	900	900		900	0.0%	
4731 Defibrillators	0	200	200		200	0.0%	
Sundries :- Indirect Expenditure	37,229	33,100	(4,129)	0	(4,129)	112.5%	8,262
Net Income over Expenditure	(34,177)	(32,875)	1,302				
6000 plus Transfer from EMR	8,262	0	(8,262)				
6001 less Transfer to EMR	3,052	0	(3,052)				
Movement to/(from) Gen Reserve	(28,967)	(32,875)	(3,908)				
<u>176 Neighbourhood Plan</u>							
4051 Neighbourhood Plan - exp	0	500	500		500	0.0%	
4055 Professional & Legal Fees	0	2,000	2,000		2,000	0.0%	
Neighbourhood Plan :- Indirect Expenditure	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	(2,500)	(2,500)				

Detailed Income & Expenditure by Budget Heading 31/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>180 Pavilion</u>							
4505 Maintenance	4,401	10,000	5,599		5,599	44.0%	3,970
4506 Car park	46,305	1,750	(44,555)		(44,555)	2646.0%	45,900
4800 Mortgage (PWLB)	13,876	27,753	13,877		13,877	50.0%	
Pavilion :- Indirect Expenditure	64,583	39,503	(25,080)	0	(25,080)	163.5%	49,870
Net Expenditure	(64,583)	(39,503)	25,080				
6000 plus Transfer from EMR	49,870	0	(49,870)				
Movement to/(from) Gen Reserve	(14,713)	(39,503)	(24,790)				
Grand Totals:- Income	247,278	237,100	(10,178)			104.3%	
Expenditure	203,643	238,911	35,268	0	35,268	85.2%	
Net Income over Expenditure	43,635	(1,811)	(45,446)				
plus Transfer from EMR	70,157	0	(70,157)				
less Transfer to EMR	4,232	0	(4,232)				
Movement to/(from) Gen Reserve	109,561	(1,811)	(111,372)				

Date: 22/01/2026

Cholsey Parish Council

Page 1

Time: 16:17

**Bank Reconciliation Statement as at 31/12/2025
for Cashbook 1 - Current Bank Account**

User: S.SMITH

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account No 60108094 00	31/12/2025	667	117,646.10
			<hr/> 117,646.10
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			117,646.10
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			117,646.10
		Balance per Cash Book is :-	117,646.10
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/12/2025
for Cashbook 2 - Projects Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Projects Account 60108094 50	31/12/2025		0.00
			<hr/> 0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 05/02/2026
for Cashbook 4 - Reserves Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Reserves Acc No 65565027 00	31/12/2025		94,393.83
			<u>94,393.83</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			94,393.83
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			94,393.83
		Balance per Cash Book is :-	94,393.83
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/12/2025
for Cashbook 6 - Unity Current Acc**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity current Acc	31/12/2025		269,045.18
			<hr/> 269,045.18
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			269,045.18
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			269,045.18
		Balance per Cash Book is :-	269,045.18
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/12/2025
for Cashbook 9 - Unity Instant Access**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Instant Access	31/12/2025		15,263.63
			<u>15,263.63</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			15,263.63
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			15,263.63
		Balance per Cash Book is :-	15,263.63
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Date of meeting: 18.02.2026

Signatures of authorising councillors:

Payments made between meetings			Approval details. Note: all totals inc VAT if relevant
Village Van Services	Waste removal - allotments	£240.00	Agreed by Clerk on 12.01.2026
Amazon	Fence post driver - maintenance equipment	£35.99	Agreed by Clerk on 21.01.2026
Amazon	Chainsaw (replacement of broken one) - maintenance equipment	£148.50	Agreed by Clerk on 21.01.2026
Amazon	Fence posts for Station Road allotment	£114.00	Agreed by Clerk on 21.01.2026
Argos	Padlock for outdoor storage unit - CHEC	£14.00	Agreed by Chair via email on 26.01.2026
Amazon	Polytunnel shelving - Community Allotment grant to be used.	£152.98	Agreed by Clerk on 28.01.2026
Argos	Outdoor storage unit - CHEC	£426.95	Agreed by Chair via email on 26.01.2026
AA Morgan	Monthly payroll	£59.40	Agreed by Finance Committee via email on 29.01.2026
ASAP	Monthly IT support and IT provision	£228.48	Agreed by Finance Committee via email on 29.01.2026
Shield	Monthly dog and general waste collections	£340.60	Agreed by Finance Committee via email on 29.01.2026
Group GA	Relocation of Pavilion thermostat to allow for hanging of Springline mural	£258.35	Agreed by Finance Committee via email on 29.01.2026
Zurich	Insurance of Springline artwork	£136.19	Agreed by Finance Committee via email on 29.01.2026
XL Displays	Replacement noticeboard - CHEC	£135.60	Agreed by Clerk on 02.02.2026
Citizens Advice	Donation	£900.00	Agreed by Full Council at Nov 2025 meeting
SLCC	Staff training	£46.20	Agreed by Finance Committee via email on 02.02.2026
SLCC	Staff training	£46.20	Agreed by Finance Committee via email on 02.02.2026
Hawthorn	Monthly pest control	£168.00	Agreed by Finance Committee via email on 02.02.2026
Mulberry	Interim audit fee	£257.70	Agreed by Finance Committee via email on 02.02.2026
Babylon plants	Station garden plants - CHEC	£52.74	Agreed by Finance Committee via email on 02.02.2026
SLCC	Annual membership	£253.00	Agreed by Finance Committee via email on 02.02.2026
Root One	The Forty planters plants - CHEC	£59.88	Agreed by Finance Committee via email on 02.02.2026
		£4,074.76	

Automatic payments			Note: all totals inc VAT if relevant
Virgin Media	Monthly phone & broadband	£47.71	Paid by Direct Debit.
Grundon	Monthly waste collection - Burial Ground	£92.47	Paid by Direct Debit.
Nest	Staff pensions - Jan 2026	£165.67	Paid by Direct Debit.
Staff wages	Jan-26	£4,798.41	Total of individual BACS payments.
Gap HR	Monthly HR support	£56.40	Paid by Direct Debit.
HMRC	PAYE and NI	£3,436.09	Paid by Direct Debit.
PWLB	Annual mortgage charge	£500.63	Paid by Direct Debit.
	TOTAL	£9,097.38	
Payments for agreement			
	TOTAL	£0.00	
<u>Income received</u>			
Burial fees	Received since last meeting	£2,306.00	
VAT return	Oct - Dec 2025	£2,361.98	
Cholsey Tennis Club	Annual ground rent	£150.00	
Cholsey Tennis Club	50% share of solicitor fees for new lease	£751.50	
SOHA	Community Allotment grant	£2,900.00	
	TOTAL	£4,667.98	
<u>Income expected</u>			
	TOTAL	£0.00	