

CHOLSEY PARISH COUNCIL

Minutes of the meeting of Cholsey Parish Council duly convened and held on Wednesday 18th September 2024 at 7.15pm at The Pavilion, Cholsey

Present were Cllr V. Bolt, Cllr. J. Collins, Cllr J. Finch (Chair), Cllr G. Herbert, Cllr J. Hope-Smith, Cllr P. Jenkins, Cllr K. Ofield (from 7.35pm), Cllr K. Pomlett, Cllr S. Schäfer

Also present were C. Bird (Clerk), V. Beardall Richards (Environment Coordinator; until 8pm)

Start time: 7.20pm

End time: 9.45pm

75. To receive apologies for absence

Apologies were accepted from Cllr D. Bamford, Cllr L. Nixon and Cllr M. Smith

76. Public participation session: to hear questions or comments from members of the public (max. 15 mins)

There were none.

77. To receive Declarations of Personal or Pecuniary Interest for any agenda items (*note, this does not preclude later declarations*)

Cllr Bolt declared a personal interest in item 7b (Streets of Light display)

78. To approve the Minutes of the meeting held on 17th July 2024 (Appendix A) and receive update on any Minute items

It was **resolved** to approve the Minutes of the meeting held on 17th July and they were signed by Cllr Finch.

79. To receive any reports from County and/or District Councillors

A report from the District Councillors was noted.

80. Transport (Cllr Collins), in particular:

a) To approve Councillor members to serve on the Transport Committee

It was **resolved** that Cllrs Collins, Finch and Schäfer will serve on the newly formed Transport Committee. The Committee's first meeting is scheduled for 8th October 2024 and will include the co-option of non-Councillor members.

b) To discuss and agree whether to participate in Oxfordshire County Council (OCC) Public EV Microhubs Scheme (Appendix B)

It was **resolved** (with 7 votes for; one vote against and one abstention) to participate in Oxfordshire County Council's Public EV Microhubs Scheme pilot. The Environment Coordinator and Clerk will progress this with OCC.

The Council thanked the Environment Coordinator for her detailed report.

c) To receive update from the OCC Highways Engagement team visit, 21st Aug '24

The update from Cllrs Finch, Collins and the Environment Coordinator was noted. Points discussed will continue to be followed up with the OCC Engagement team by the Transport Committee and Officers.

81. To note Clerk's report (verbal), in particular:

a) To receive update on meeting with Chair of Tennis Club, 2nd Sep '24, and note instruction of the Council's solicitor to prepare a new lease between the Council and Club

It was **resolved** to instruct a solicitor to prepare a new lease between the Council and Club. The Clerk will progress this. It was agreed that improving awareness of and access to the public court as outlined in the 1994 lease will be important for lease renewal.

b) To discuss Streets of Light display in Forty memorial shelter (correspondence 23rd Aug '24)

It was **resolved** to approve the proposal for a temporary Streets of Light display in the Forty memorial shelter.

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c) To agree response to OALC subscription vote (correspondence 20th Aug '24)

It was **resolved** to support the proposed OALC subscription structure and rates for 2025/2026. The Clerk will submit a postal vote on the Council's behalf.

d) To discuss and agree plan for applying to District Councillor Community Grant Scheme

It was **resolved** to prepare a grant application for Community allotment and related activities, including a produce sharing hut. The Clerk will work with the Estate Manager and Environment Coordinator to prepare an application.

82. To note Estate Manager's report (Appendix C) in particular:

a) To discuss quotes for allotment plumbing and agree expenditure for this work

It was **resolved** to proceed with the quote of £2080 (plus VAT) received from Contractor B for the required allotment plumbing improvements. It was **resolved** to use CIL funds for this infrastructure work.

b) To receive update on safety surfacing for play area swings, skatepark bunds, football practice wall

An update from the Estate Manager and Cllr Finch was noted. Quotes will follow for decision at a future meeting.

c) To note timeline for renewal of the lease between the Council and the Pavilion Trust

It was noted that the lease is due for renewal in March 2025.

d) To note anticipated expenditure required to maintain the Pavilion building in 2024 and 2025

The areas currently requiring attention outlined in the Estate Manager's report were noted. The Clerk and Estate Manager will continue investigations and discussions with John Wheeler for the Pavilion Trust.

83. To discuss and agree whether to proceed with the transfer of the Cholsey Meadows Play Space together with the "Play Space Maintenance and Replacement Contribution" (under the Section 106 Agreement related to land at former Fairmile Hospital Cholsey) from the developer Vistry to Cholsey Parish Council, via South Oxfordshire District Council

It was **resolved** to proceed with the transfer of the Cholsey Meadows Play Space from the developer Vistry to the Parish Council, via South Oxfordshire District Council, subject to it being clarified that the area to be transferred will consist solely of the current Play Space within the area defined by wooden fencing.

84. To discuss and adopt revised Burial Regulations (Appendix D)

It was **resolved** to adopt the revised Burial Regulations.

85. To agree to reconvene the Cholsey Neighbourhood Plan Working Group (Cllr Pomlett)

It was **resolved** to reconvene the Cholsey Neighbourhood Plan Working Group to be chaired by Cllr Pomlett.

86. To discuss and agree how to proceed with a Rural Housing Needs Survey (Cllr Pomlett)

It was **resolved** to proceed with the Rural Housing Needs Survey, subject to any costs to the Parish Council being confirmed.

87. Finance

a) To note conclusion of external audit and External Auditor's report 2023/2024 (Appendix E)

The successful conclusion of the external audit and External Auditor's report was noted.

b) To receive Fun in the Park 2024 report from Cholsey Village CIC

The Fun in the Park report was noted with thanks.

c) To approve new payments and note payments received (Appendix F)

The payments were approved and signed by Cllrs Ofield and Herbert.

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88. To consider new planning applications and planning amendments as at 12th September 2024

P24/S2588/HH	Single storey rear extension, 43 Rotherfield Road It was resolved to make no comment on this application.
P24/S2602/HH	Two storey front extension and ground floor side extension, 29 Papist Way It was resolved to comment that in line with policy CNP H7, the application should retain two car parking spaces.
P24/S1858/HH	Two storey side and rear extension, decked area and garage, 8 Rowland Road Amended plans It was resolved to comment that the application has been amended to reduce the footprint in comparison to the original dwelling. The proposed larger garage will need to be built to specification to ensure sufficient parking is maintained in line with policy CNP H7.

89. To note planning application comments submitted under Scheme of Delegation process August 2024

P24/S1881/FUL	Vehicular access and field gate, Land at Caps Lane – No comment
P24/S2270/HH	Single storey rear extension, 40 Papist Way – No comment
P24/S2173/LB	Replacement of sash windows, 10 Hermitage Court – Support
P24/S2259/HH	Single storey extension, 33 Station Road – No comment

90. To note South Oxfordshire District Council planning decisions as at 12th September 2024

P24/S1844/HH	New entrance porch, 19 Downside Granted by SODC
P24/S2173/LB	Replacement of sash windows, 10 Hermitage Court Granted by SODC

91. To note Oxfordshire County Council planning decisions as at 12th September 2024

MW.0115/21	Extraction and processing of sand/gravel, White Cross Farm Refused by OCC
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The Council thanked the Environment Coordinator and Clerk for their work preparing and presenting the Parish Council's objection to this application.

92. Items for report or inclusion on next agenda

Apple Day on Sunday October 5th – a Growing Better Together initiative
Cholsey Meadows Residents meeting September 26th
Recreation Ground dog mess issues
Station Road entrance work – project required
Telephone kiosk project – Cllr Jenkins to contact Clive Miners
Verge cutting plans, in preparation for budgeting

93. To confirm the date of next Full Council meeting – Wednesday 16th October, 7.15pm, The Pavilion