

CHOLSEY PARISH COUNCIL

Notice of a Meeting of the Staffing Committee of Cholsey Parish Council

To all Councillors who are members of the Staffing Committee, you are hereby summoned to attend the meeting on Wednesday 28th February 2024 at 10.30am to be held at The Pavilion, Station Road, Cholsey for the purpose of transacting the following business.

22nd February 2024
Claire Bird, Clerk to the Council

- 1. To receive apologies for absence**
- 2. To receive Declarations of Personal and Pecuniary Interest for any agenda items**
- 3. To hear questions or comments from members of the public concerning topics on the agenda (limited to 10 mins)**
- 4. To receive update on the CCSS TUPE transition completed 1st January 2024**
- 5. To discuss and agree next actions on projects:**
 - a. Job descriptions review**
 - b. Appraisals 2024**
 - c. Health and Safety requirements**
- 6. To consider and, if thought fit, to resolve to temporarily exclude the press and public**

Pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 the Committee will be asked to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

- 7. To confirm staff hours and hourly pay rates for 2024/2025 in line with NJC scales**
- 8. To agree next steps in new staff contract roll-out for 2024/2025**
- 9. To agree items to be reported to meeting of full Council on 13th March 2024**
- 10. Items for information or inclusion on future agenda**