

# CHOLSEY PARISH COUNCIL

**Minutes of the meeting of Cholsey Parish Council duly convened and held on  
Wednesday 15th November 2023 at 7.30pm at The Pavilion, Station Road, Cholsey**

**Present were** Cllr V. Bolt, Cllr J. Collins, Cllr G. Herbert, Cllr J Hope Smith, Cllr P. Jenkins, Cllr L. Nixon (Chair), Cllr M. Smith, Cllr C. Worley

**Also present were** C. Bird (Clerk), SODC Cllr B. Manning

Start time: 7.35pm

End time: 9.15pm

**120. To receive apologies for absence**

Apologies were accepted from Cllr David Bamford and Cllr Jenny Finch.

Cllr Pomlett has stepped down as Parish Councillor due to other commitments at this time.

The Clerk will arrange a notice of casual vacancy.

**121. To receive Declarations of Personal and Pecuniary Interest for any agenda items**

There were none.

**122. To hear questions or comments from members of the public (max 15 mins)**

There were none.

**123. To approve and sign the minutes of the meeting held on 25<sup>th</sup> October 2023**

It was **resolved** to approve the minutes of the meeting held on 25<sup>th</sup> October and they were signed by Cllr Nixon.

**124. To receive any reports from County and/or District Councillor**

Cllr Manning will seek input from SODC Planning on Parish Councillors concerns about an increase in retrospective planning applications.

**125. To note the Clerk's Report (verbal)**

The Clerk reported that the Environment Agency permit to allow replacement of the Millennium Woods footbridge has been received on 15<sup>th</sup> November.

Works have been undertaken via Vistry, the Cholsey Meadows developer, including replacing the toddler swings in the Cholsey Meadows play area.

A date for the installation of an outdoor gym has been scheduled for 30 Nov/1 Dec.

**126. To receive update on the 5-year Strategic plan (Strategic plan subgroup)**

Cllr Collins updated Council on progress with the Strategic plan. A draft will be circulated to Council by the end of November.

**127. To note the Estate Manager's report, and in particular:**

**a. To agree annual allotment plot rents for 2024/2025**

The Councillors requested that allotment plot rents be increased, in line with anticipated cost increases – both direct costs and administrative time.

**128. To receive update from the Transport Leads (Cllr Worley)**

Cllr Worley is actively pursuing improvements to the station, including accessibility, through a number of routes and will report back on this.

# CHOLSEY PARISH COUNCIL

Cllr Worley is also continuing to pursue the puffin crossing project with Oxfordshire County Council.

He reported that the X40 bus service to Oxford will now increase in frequency to 3x an hour, with a newer fleet of buses.

The Transport Working Group will meet on 28<sup>th</sup> November.

## 129. Finance

### a. To agree an additional online payment authoriser for Council bank accounts

Cllr Worley will take on a role of online payment authoriser, following the resignation of Cllr Pomlett. It was noted that the Finance Committee will also require a new member.

### b. To approve payments made and note payments received

The payments were approved.

## 130. To agree responses to planning applications as at 9<sup>th</sup> November 2023

P23/S3468/HH	Single rear extension, two-storey side extension, front porch 2 Brentford Close It was <b>resolved</b> to submit an objection as follows: The Highways Agency have highlighted parking issues that must be addressed. The application is contrary to Cholsey Neighbourhood Plan, policy CNP H7. The conservatory has already been demolished and the new rear extension and side extension have been built before this element of the application has been approved by SODC. This is an encroachment of the planning process.
P23/S3564/HH	Side extension and additional parking 58 Rothwells Close It was <b>resolved</b> to make no comment.
P23/S3609/HH	Annexe Outbuilding Little Lollington, Westfield Road It was <b>resolved</b> to object to this application due to concerns that this outbuilding could be used as separate living accommodation. The previous application referred to in the letter dated 24 Oct 23 is no longer valid as planning regulations have changed since Apr 2000. The Cholsey Neighbourhood Plan is now in place, and Policy CNP 1 applies.

## 131. To note planning decisions as at 9<sup>th</sup> November 2023

P23/S2856/HH	Single storey rear extension, front porch, internal reconfiguration 35 Crescent Way <b>Granted by SODC</b>
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## 132. Items for information or inclusion on future agenda

2024/2025 Budget

Staffing Committee update

Climate and Ecological Emergency Action plan (Cllr Herbert)

Strategic Plan

Citizens Advice and Home Start donations

Proposal for pétanque court (Cllr Hope Smith)