

# **CHOLSEY PARISH COUNCIL**

## **Notice of a Meeting of the Staffing Committee of Cholsey Parish Council**

**To all Councillors who are members of the Staffing Committee, you are hereby summoned to attend the meeting on Tuesday 28th November 2023 at 1pm to be held at The Pavilion, Station Road, Cholsey for the purpose of transacting the following business.**

23rd November 2023  
Claire Bird, Clerk to the Council

- 1. To receive apologies for absence**
- 2. To receive Declarations of Personal and Pecuniary Interest for any agenda items**
- 3. To hear questions or comments from members of the public concerning topics on the agenda (limited to 10 mins)**
- 4. To receive update on the CCSS TUPE process**
- 5. To discuss and agree next actions on Health and Safety requirements**
- 6. To consider and, if thought fit, to resolve to temporarily exclude the press and public**

**Pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 the Committee will be asked to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted**

- 7. To discuss new template staff contract and agree timeline for consultation with Parish Office team**
- 8. To discuss staffing requirements for 2024/2025**
- 9. To discuss Parish Office job evaluation and hourly rates for 2024/2025**
- 10. To agree items to be reported to meeting of full Council on 6<sup>th</sup> December 2023**
- 11. To agree next meeting date**