

# CHOLSEY PARISH COUNCIL

## **Minutes of the meeting of Cholsey Parish Council duly convened and held on Wednesday 24th May 2023 at 7.30pm at The Pavilion, Station Road, Cholsey**

**Present were** Cllr D. Bamford, Cllr V. Bolt (Chair), Cllr J. Collins, Cllr J. Finch, Cllr G. Herbert, Cllr P. Jenkins, Cllr K. Pomlett, Cllr M. Smith, Cllr C. Worley

**Also present** C. Bird (Clerk), SODC Cllr A. Simpson (until 7.50pm), SODC Cllr B. Manning (until 7.50pm)

Start time: 7.30pm

End time: 9.55pm

### **21. To receive apologies for absence**

Apologies were received from Cllr Nixon and Cllr Hope-Smith

### **22. To hear questions or comments from members of the public (max 15 mins)**

There were none.

### **23. To receive any reports from County and/or District Councillor**

Cllr Manning and Cllr Simpson, newly elected District Councillors, attended the meeting and are planning regular monthly surgeries.

### **24. To receive Declarations of Personal and Pecuniary Interest for any agenda items**

With respect to Minute 31b, Cllr Bolt and Cllr Finch declared interests due to their roles on the Pavilion Trust. Cllr Finch is also a member of the Library Committee.

### **25. To approve and sign the minutes of the meeting held on 10<sup>th</sup> May 2023**

It was **resolved** to approve the minutes of the meeting held on 10<sup>th</sup> May and they were signed by Cllr Bolt.

### **26. To discuss implications of no longer having General Power of Competence**

It was agreed to explore the possibility of setting up a Community Interest Company to run the Cholsey Community Support Services (Happy Hub Children's Centre and Mental Health Support drop-in).

Proposed: Cllr Bolt; Seconded: Cllr Bamford. Approved unanimously, with one abstention (JF).

### **27. To review and approve Terms of Reference for the Climate and Environmental Emergency Working Group**

Approved. The Clerk will publish the Climate and Environmental Emergency Working Group Terms of Reference on the Council website.

### **28. To note the Clerk's Report (verbal)**

The Clerk's report was noted with thanks.

### **29. To receive update from the Annual Community meeting planning subgroup and agree next steps**

The Annual Community meeting on 10th June is being advertised through posters, leaflets, social media (including a new Council Facebook page) and in-person conversations. This will be the start of a wider process of listening to the community to inform a 5-year plan. The

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Council thanked Cllr Collins for her efforts in organising the Community meeting.

## **30. To note the Estate Manager's Report including**

### **a. To receive update on the footbridge replacement and decide upon design**

It was agreed to go ahead with an amendment to the footbridge design to incorporate a small number of steps. The Environment Agency requires the height of the replacement bridge to be raised as the brook is classified as a river. However, Oxfordshire County Council have refused permission for a ramp on the adjacent OCC footpath leading up to the bridge. Hence a change in design is necessary for the bridge to go ahead.

## **31. Finance**

### **a. To receive burial ground fees proposal and decide whether to approve revised fees**

It was **resolved** to approve the revised burial ground fees which will be published on the Council web site. It was noted that for 18s and under, fees are waived.

Cllr Jenkins proposed that applications for burial kerbstones and slabs should no longer be accepted due to the challenges these present with grass cutting/maintenance, space constraints and trip hazards. It was unanimously **resolved** to no longer allow kerbs or slabs.

### **b. To receive quotes for Pavilion enhancements (thermostats, CCTV, lighting and Children's Centre roof blind) and decide whether to use CIL funding for these purposes**

It was **resolved** to spend up to £14,000 of CIL funds on these four projects.

Proposed: Cllr Bamford; Seconded: Cllr Smith. Approved unanimously, with two abstentions due to personal interests (VB and JF; see Minute 24).

### **c. To receive Cholsey Village Show S137 grant request and decide whether to approve this**

It was **resolved** to make a grant of £800 this year towards the Cholsey Village Show.

It was noted that the £800 grant represents a significant part of the total annual budget available for community donations. After discussion, the Council decided to make the grant to reflect the Show's special 80<sup>th</sup> year plans.

### **d. To approve payments made and note payments received**

The appended payments were approved.

## **32. To consider planning applications as at 17<sup>th</sup> May 2023**

P23/S1663/HH	Single storey rear extension 85 Ilges Lane  It was unanimously <b>resolved</b> to comment requesting clarification on whether the proposed development will be a 4- or 5-bedroom property and whether sufficient parking is available (as required by Cholsey Neighbourhood Plan)
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## 33. To note planning decisions as at 17<sup>th</sup> May 2023

P23/S0954/HH	Single storey rear extension 5 Charles Road <b>Granted by SODC</b>
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## 34. Items for report or inclusion on next agenda

- Management of external areas of the Pavilion – green spaces and carpark
- Transport plan: A329 crossing
- Ensuring Sharepoint access for all Cllrs
- CPRE Parish Council session on 27<sup>th</sup> June – Cllr Pomlett to attend in his Neighbourhood Planning role
- Parish Transport Group on 4<sup>th</sup> July – Cllr Worley will attend
- Forthcoming Leavesley appeal decision
- Thames Water sewage discharge into Milbrook from South Moreton sewage treatment – Cllr Herbert to write letter of complaint in support of concerned Cholsey resident.

Date of meeting....24.05.2023.....

Signatures of authorising councillors:

Payments made between meetings			
Estate Manager expenses	Keys & padlocks for recreation ground gates	£24.94	Authorised by Finance Committee via email on 17/05/23
Amazon - paid on DC	Keyboard & mouse for EC	£26.73	£14.20 + £12.53
	<b>TOTAL</b>	<b>£51.67</b>	
Automatic payments			
Salaries		May-23	£5,959.89
NEST pensions		May-23	£131.12
ICO	Data Protection fee renewal		£40.00
Grundon	Waste removal @ Churchyard		£66.60
	<b>TOTAL</b>		<b>£6,197.61</b>
Payments for agreement			
Paul Webb	Replacement tap & pipe repair @ allotments		£90.00
Time2Bounce	FITP entertainer		£100.00
OALC	Staff & councillor training		£108.00
Adventure Plus	FITP entertainer		£301.00
Swift	Printer levy		£6.00
SODC	Election fees		£200.00
	<b>TOTAL</b>		<b>£805.00</b>
For information: FINAL INCOME RECEIVED IN 22/23 BY YEAR END			
Allotment rents 22/23			£2,276.00
Burial/memorial fees 22/23			£7,848.00
Vendor fees			£473.00
	2023/24 ALLOTMENT RENT INVOICES HAVE BEEN SENT AND LOTS OF PAYMENTS COMING IN.		
	<b>TOTAL</b>		<b>£10,124.00</b>
PAYMENTS EXPECTED			
	<b>TOTAL</b>		<b>£0.00</b>