

# CHOLSEY PARISH COUNCIL

**Minutes of the meeting duly convened and held on Wednesday 2nd November 2022 at 7.30pm at The Pavilion, Station Road, Cholsey**

**Present were** V. Bolt (meeting Chair), J. Collins, I. Neill, P. Jenkins, G. Herbert, L. Nixon, K. Pomlett, J. Hope-Smith, J. Finch, M. Smith (from 8pm)

**Also present** the Clerk C. Bird; four members of the public (7.30-7.50pm)

Start time: 7.30pm

End time: 9.45pm

**131. To receive apologies for absence**

Apologies were received from Cllr Bamford and District Councillor Simpson

**132. To hear questions or comments from members of the public (max 15 mins)**

Four residents attended the meeting to speak about experiences of living nearby the skate park. Possible next actions were discussed, and the Clerk will liaise with the residents on these.

**133. To receive any reports from County and/or District Councillor**

Councillor Simpson's report was noted.

**134. To receive Declarations of Personal and Pecuniary Interest for any agenda items**

There were none.

**135. To approve and sign the minutes of the meetings held on 19<sup>th</sup> October 2022**

It was **resolved** to approve the minutes of the meeting held on 19<sup>th</sup> October 2022 and they were signed by the Chair.

Cllrs Nixon and Herbert are working on a framework for 5-year strategic plan discussions at the 16<sup>th</sup> November meeting. Cllr Smith suggested that we set a goal of completing the strategic plan by the end of this financial year. The strategic plan will be developed in close consultation with the Neighbourhood Plan group.

**136. To note the Clerk's Report**

The Clerk's report was noted.

The Youth Club will re-open from Thursday 3rd November and Cllr Bamford had sent his thanks via the Clerk to the Youth Club team for all their efforts on making this happen.

**137. To note the Estate Manager's Report**

The week beginning 24th October was very busy due to high winds damaging a number of trees and other facilities. The Council extended thanks to the Estate Manager for her quick, diligent actions and extra hours worked.

Due to the winds a floodlight snapped and was made electrically safe by a Parish Council contractor. The Estate Manager is in contact with Cholsey Bluebirds who will need to survey the other flood lights in case they are also at risk of falling.

Mrs C. Bird, Parish Clerk – 01491 652255

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Cholsey Parish Council, The Pavilion, Station Road, Cholsey OX10 9PT

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Options for management of the Ilges Lane/East End hedge continue to be explored and are not straightforward. It was agreed that the developers, Bellway, should be contacted for input as has been done previously.

Work to replace the bollards on the Forty will be underway shortly.

Further estate matters were discussed as separate agenda items below.

### **138. To agree replacement of the damaged bridge over Cholsey Brook to the Millennium Woods**

It was **resolved** to spend CIL funds to replace the damaged bridge over the Cholsey Brook to the Millennium Woods. Quotes have been obtained by the Estate Manager and it is estimated that the bridge kit (steel and timber), delivery and installation will cost approximately £10K.

### **139. To discuss the status of the Cholsey Meadows play area**

The Parish Council does not currently have responsibility for the Cholsey Meadows play area because it has not yet been transferred from the developer. Representatives of the SODC are helping to expedite this with relevant solicitors involved. An inspection will be carried out in December detailing the repairs that need to be made by the developer's agent, including replacing the toddler swings, before the play area can be transferred to CPC. In the meantime, although the play area is not yet CPC's to maintain, the Council has been making sure it is safe to use through regular inspections and paying for grass cutting.

### **140. To revisit discussion of the recreation ground path proposal**

It has recently been confirmed that the all-weather recreation ground path project would require planning permission. Based on recent quotes, costs would be much more significant than previously thought. It was agreed not to proceed with the project at this time, although it could be revisited as part of longer-term strategic plans.

### **141. To discuss an increase in Happy Hub session hours and the necessary funding required**

It was **resolved** to provide funds for extra staff hours to run two distinct sessions (rather than the current one session) on both Thursday and Friday mornings. This will be a trial initially until Christmas 2022 to explore what uptake will be.

Councillors Nixon and Finch are keen to get more involved with the Happy Hub offering, to understand how things work and provide support.

### **142. To discuss Remembrance Day plans**

Wreaths have been ordered and Councillors were encouraged to attend the Remembrance Day service on The Forty.

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### 143. To consider new planning applications and decisions as at 24<sup>th</sup> October 2022

None were received by 24th October when the agenda was finalised and published. The Councillors began to discuss planning application P22/S3784/FUL received on 25<sup>th</sup> October and this will be on the agenda for the 16th November meeting.

### 144. To approve payments

The following payments were approved:

| Payments made between meetings |  |                  | Notes  |
|--------------------------------|--|------------------|--|
| Royal British Legion           | Wreaths for The Forty memorial             | £43.97           | Paid by debit card 31.10.22                  |
| Blanchfords                    | Bricks etc for church wall                 | £104.86          | Paid by debit card 19.10.22                  |
|                                |  |                  |  |
| <b>Total</b>                   |  | <b>£148.83</b>   |  |
|                                |  |                  |  |
| Payments for agreement         |  |                  |  |
| HMRC                           | Employee & employer NI etc                 | £582.98          |  |
| Balanced                       | Payroll provider                           | £54.00           |  |
| SODC                           | Dog bins (6 months)                        | £2,712.53        | We are looking at finding a cheaper provider |
|                                |  |                  |  |
| Nest                           | Pension                                    | £125.00          |  |
|                                |  |                  |  |
| <b>Total</b>                   |  | <b>£3,474.51</b> |  |
|                                |  |                  |  |
| AUTOMATIC PAYMENTS             |  |                  |  |
|                                |  |                  |  |
| <b>Total</b>                   |  | <b>£0.00</b>     |  |
|                                |  |                  |  |
| PAYMENTS RECEIVED              |  |                  |  |
| CIL                            |  | £3,768.95        |  |
| Allotments                     | This month                                 | £33.00           | New plots allocated                          |
| Burials & memorials            | This month                                 | £745.00          |  |
|                                |  |                  |  |
| <b>TOTAL</b>                   |  | <b>£4,546.95</b> |  |
|                                |  |                  |  |
| PAYMENTS EXPECTED              |  |                  |  |
| CHEC                           | Expenditure on Forty planters veg & plants | £127.00          |  |
|                                |  |                  |  |
|                                |  |                  |  |
| <b>TOTAL</b>                   |  | <b>£127.00</b>   |  |

# **CHOLSEY PARISH COUNCIL**

## **145. Items for report or inclusion on next agenda**

**Dog bins**

**Transport agenda in relation to the strategic plan**

**Review of sub groups and committees**

**Advertising Councillor vacancies**

**Next Neighbourhood Plan – a sub group will begin work in 2023**

**Maintenance of white gates on entering the village**

**Cllr Finch will check defibrillators at both Papist Way and Tesco**