

CHOLSEY PARISH COUNCIL

Minutes of the meeting duly convened and held on Wednesday 15th June 2022 at 7.30pm at The Pavilion, Station Road, Cholsey

Present were Cllrs D. Bamford (Chair), K. Pomlett, R. Ford, V. Bolt, J. Finch, J. Hope-Smith, G. Herbert, S. Park and I. Neill.

Also present the Clerk, District Cllr Simpson and one member of the public.

34. To receive apologies for absence

Apologies were received from Cllrs Jenkins and Seed.

Apologies were accepted from Cllr Dyer-Lynch

35. To hear questions or comments from members of the public (max 15 mins)

A resident asked for the councillor's names to be put on the notice board and for a larger font to be used for the noticeboard agenda.

The resident supports the idea of a wildflower meadow but doesn't think The Forty is a suitable place as it is the village green and at the centre of the village. The name is first mentioned in Saxon times. It should especially be tidy for the remembrance commemorations. There are more suitable places in the village for a wildflower meadow.

36. To receive any reports from County and/or District Councillor

Report received earlier from District Cllr Simpson. Working on joint local plan with VWHDC and have released an early issues consultation. Cllr Simpson reported on the plan and encouraged the council to respond including the transport plan and other work that has been done in the village.

37. To receive Declarations of Personal and Pecuniary Interest for any agenda items

There were none.

38. To approve and sign the minutes of the meetings held on 18th May 2022

It was resolved to approve and sign the minutes of the last meeting.

39. To consider planning appeal APP/Q3115/W/22/3296251

The Parish Council's approach to objecting to the appeal was discussed and agreed. Residents are to be encouraged to respond to the appeal. Cllr Pomlett also suggested a petition in the village – a large response is required.

- **To resolve to apply for Rule 6 Status**

This would make the Parish Council an 'interested party' which allows the Parish Council to give evidence to the appeal.

It was **resolved** to apply for Rule 6 Status.

- **To resolve to ring fence funds of up to £2500 to cover costs of consultant's fees for the appeal**

It was **resolved** to ring fence £2500 for consultant fees.

- **To consider holding a public meeting**

It was **resolved** to print a leaflet to be delivered door to door rather than hold a meeting yet to explain what action is being taken. Clerk to find out cost of having leaflet delivered by Royal Mail.

40. To consider planning applications as at 1st April 2022

P22/S2048/HH	Erection of an outbuilding for use as a work from home office. 1 Hithercroft Cottages Hithercroft It was resolved to make no
---------------------	---

Mrs L. Dalby, Parish Clerk – 01491 652255

Clerk.cpc@outlook.com

Cholsey Parish Council, The Pavilion, Station Road, Cholsey OX10 9PT

CHOLSEY PARISH COUNCIL

	comment.
--	----------

41. To resolve to hold regular Parish Council Surgery events

It was **resolved** to hold monthly parish council surgeries at the Community Café.

42. To consider results of The Forty Consultation

Cllr Hope-Smith gave a report on the consultation. The Forty was surveyed last year for wild flowers when twelve species were identified. There has been an internal and external consultation. There were 26 formal responses from the public. There were a mix of responses to the consultation on the management of the grass. The plan is for grass to be cut in time for November. There were 5 opposition, 3 outside the remit, 10 supporting and 5 neither opposing nor supporting.

Concerns were raised that the response rate was too small to take a steer from. It was suggested that an article be put in The Forty magazine explaining it is a three-year trial and display boards on The Forty to explain what is happening.

It was **resolved** to go ahead with the trial.

Cllr Herbert left the meeting.

43. Audit 2021-22

a) To receive the internal auditor's report for the 2021-22 financial year

Received and noted.

b) To agree the annual governance statement for 2021-22

Agreed and signed by the Chair and Clerk

c) To agree the accounting statement for 2021-22

Agreed and signed by the Chair and Clerk

d) To agree dates for public rights

It was **resolved** that the period for public rights would commence on 17th June 2022

44. To note Finance report and agree accounts for payment

Payments made between meetings			Notes
Screwfix	Lawnmower	£379.99	inc VAT
Grundons	Waste removal	£56.39	
Total		£436.38	
Payments for agreement			
Virgin	May & Jun, inc install of new phone lines	£303.78	inc VAT
Swift (printer)	Enviro levy	£6.00	inc VAT
Parish Online	Mapping software subscription	£240.00	inc VAT
IAC	Internal audit	£420.00	inc VAT
First step forward	Mental health first aid training	£100.00	

Mrs L. Dalby, Parish Clerk – 01491 652255

Clerk.cpc@outlook.com

Cholsey Parish Council, The Pavilion, Station Road, Cholsey OX10 9PT

CHOLSEY PARISH COUNCIL

Inst of Environmental health	Food safety training for MHSW	£31.50	
Balanced	Payroll	£54.00	inc VAT
Castle Water	Cemetery	£76.22	inc VAT
Castle Water	Cemetery	£80.04	inc VAT
Castle Water	Cemetery	£87.12	inc VAT
Resident	Allotment rent - overpayment	£3.50	
Hawthorn	Pest control	£168.00	inc VAT
Rory Andrews landscaping	Topsoil & compost	£120.60	inc VAT
Paul Webb property maint	Allotment pipe & tap	£110.00	
MHSW	Expenses	£10.39	
ASAP	IT Support & Maintenance June/July	£96.00	inc VAT
Total		£1,907.15	
AUTOMATIC PAYMENTS			
Grundon	Waste Removal	£99.32	
Nest	Pensions May 2022	£124.34	
Staff	Salaries May 2022	£6,416.06	
Total		£6,639.72	
PAYMENTS RECEIVED			
Residents	Allotment rents	£2,350.00	Total received 2022/23
Chadwicks	Burials	£340.00	
CIL	CIL	£163,162.69	
Happy Hub	Cleaning	£200.00	Invoiced - awaiting payment
VAT return	Refund	£1,458.94	
Resident	BT garden donation	£50.00	Allocation to CHEC inc
TOTAL		£167,561.63	
CURRENT ACCOUNT			
Current Account Balance to date		£133,162.69	
RESERVES ACCOUNT			
Reserves Account Balance to date		£24,911.35	

Mrs L. Dalby, Parish Clerk – 01491 652255

Clerk.cpc@outlook.com

Cholsey Parish Council, The Pavilion, Station Road, Cholsey OX10 9PT

CHOLSEY PARISH COUNCIL

PROJECTS ACCOUNT		
Projects Account Balance to date	£201,655.00	inc CIL

45. To note Estate Managers Report

Noted

46. To appoint contractor for tree works

It was **resolved** to appoint Contractor C.

47. Items for report or inclusion on next agenda

- A matter has been reported to planning enforcement.
- Station Road hedge – sycamore tree.
- Bench in Jubilee Field
- Transport Plan
- 20mph zone
- Thames
- Telephone Box
- Blinds for Happy Hub