

CHOLSEY PARISH COUNCIL

Minutes of the meeting duly convened and held on Wednesday 2nd February 2022 at 7.30pm at The Pavilion, Station Road, Cholsey

Present were Cllrs D. Bamford (Chair), V. Bolt, K. Pomlett, R. Ford, J. Finch, I. Neill, S. Parks and D. Seed

Also present the Clerk

208. To receive apologies for absence

Apologies were noted from Cllrs Jenkins, Hope-Smith, Smith, Herbert and Dyer-Lynch

209. To hear questions or comments from members of the public (max 15 mins)

There were none.

210. To receive any reports from County and/or District Councillors

There were none.

211. To receive Declarations of Personal and Pecuniary Interest for any agenda items

There were none.

212. To approve and sign the minutes of the meetings held on 19th January 2022

It was **resolved** to approve and sign the minutes.

Proposed Cllr Bamford **Seconded** Cllr Finch **Carried** Unanimously

213. To approve Finance Report

It was **resolved** to approve the Finance Report and the Ear marked reserves were noted.

It was **resolved** to approve the payments.

| Payments to be agreed | | | |
|--------------------------------|-----------------------------|--|-----------|
| Lucy Dalby | Office sundries | | £72.63 |
| Paul Webb | New taps for the allotments | | £105.00 |
| Balanced | Payroll | | £54.00 |
| Pavilion Trust | Office Rent | | £2,500.00 |
| Hawthorn Pest Control | Pest control | | £476.00 |
| OALC | Training | | £132.00 |
| Swift services | Photocopier Contract | | £85.61 |
| HMRC | PAYE & NI | | £734.47 |
| Play Inspection Company | Playground Inspection | | £166.80 |
| MHSW | Expenses | | £10.00 |
| National Allotment Society | Subscription | | £67.00 |
| Rialtas | Allotment Software | | £148.80 |
| Creative Haus | Website | | £650.00 |
| SLCC | Membership | | £186.00 |
| CDT | Donation correction | | £300.00 |
| Total | | | £5,688.31 |
| | | | |
| Payments made between meetings | | | |
| Group GA | Works to Comp Health Centre | | £2,817.73 |
| BT | Phone Box | | £1.00 |

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| | | | |
|----------------------------------|--------------------------|--|------------|
| Total | | | £2,818.73 |
| AUTOMATIC PAYMENTS | | | |
| Virgin Media | Phone/Broadband | | £65.11 |
| Grundon | Waste Removal | | £59.23 |
| Nest | Pensions | | £122.24 |
| Staff | salaries January | | £6,497.84 |
| Total | | | £6,744.42 |
| PAYMENTS RECEIVED | | | |
| Vendor | Vendor Fees | | £43.00 |
| Undertakers | Burial Fees | | £155.00 |
| CPC | Contribution staff wages | | £2,537.14 |
| Tesco | Donation for skate park | | £500.00 |
| Cholsey Bluebirds | Fees | | £130.00 |
| TOTAL | | | £3,365.14 |
| CURRENT ACCOUNT | | | |
| Current Account Balance to date | | | £90,025.84 |
| RESERVES ACCOUNT | | | |
| Reserves Account Balance to date | | | £24,911.35 |
| PROJECTS ACCOUNT | | | |
| Projects Account Balance to date | | | £65,481.27 |

Proposed Cllr Bamford **Seconded** Cllr Neill **Carried** Unanimously

214. To approve Estate Manager Report

Cllr Seed is getting a quote for the playground repairs. Cllr Smith is looking at the drainage problems at the skatepark.

It was **resolved** to approve the Estate Managers report

215. To approve the appointment of the brick path building volunteers

It was **resolved** to approve the appointment of the brick path volunteers.

216. To agree terms of reference for the Estate Manager Lead

It was **resolved** to approve the terms of reference for the Estate Manager Lead.

217. To appoint an Estate Manager Lead

It was **resolved** to appoint Cllr Seed as the Estate Manager Lead.

218. To appoint a third representative to the Pavilion Trust

Deferred to next meeting.

219. To consider provision of Friendship Benches

Cllr Ford talked through his proposal for two friendship benches. Grants have been applied for from Wallingford Rotary and it was suggested to apply to 1000 plus for money. The siting

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to be agreed.

It was **resolved** to approve the purchase of two friendship benches.

220. To note letter from resident regarding Whitehead Meadow

It was resolved to respond to letter explaining that there is no intention to create a permanent car park at Whitehead Meadow but it will continue to be used on an occasional basis. We are investigating other possibilities.

221. To note report regarding Chapel at Cholsey Meadows

Cllr Bamford and Neill have visited the Chapel at Cholsey Meadows. Cllr Bolt gave a report on the history of the site. There is a proposal for Make Space to turn it into affordable office space. It would be preferential for space to be left for community use.

222. To consider uses of the adopted red telephone box

Uses of the red telephone box were discussed. Agreed to discuss at the Annual Parish Meeting on Saturday 19th March during Community Café.

223. To agree council fees

It was **resolved** to increase the fees as recommended by the Clerk. See appendix **Proposed** Cllr Bamford **Seconded** Cllr Neill **Carried** Unanimously

224. To consider planning applications as at 14th January 2022

| | |
|----------------------------|--|
| P21/S4923/FUL Amend | Proposed change of use from the church to residential use. Cholsey Free Church 26A Honey Lane Resolved to Object |
| P22/S0230/FUL | Change of use part agricultural storage building to B2 use for MOT testing and vehicle repairs Kentwood Farm, Papist Way Resolved to Support |
| P22/S0256/HH | Removal of conservatory and replacement with single storey rear extension, and open porch. 48 Papist Way Cholsey Resolved to make No comments |

225. Items for report or inclusion on next agenda

- Neighbourhood Plan and Transportation Plan
- Petition for Drs surgery at APM (invite MP)
- Planning enforcement
- Working group for APM
- .gov.uk domain registered
- Platinum Jubilee plans
- Waiting for website contributions
- Website demo
- Donation application form
- Cllr Ford attended OCC transport plan meeting concerning that the officers were unaware of Neighbourhood Plans
- Concern about lack of support from County and District Councillors

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Appendix

CHARGES 2021-22(proposed 2022-23)

BURIAL GROUND

| | Residents | £ | Non-residents | £ |
|--|-----------|-----|---------------|------|
| Burial fee, including plot purchase | 410.00 | 455 | 1025.00 | 1365 |
| Reservation of Burial Plot | 330.00 | 365 | 825.00 | 1095 |
| Fee payable on Burial in Purchased plot | 80.00 | 90 | 200.00 | 270 |
| Cremation Burial fee, including plot purchase | 170.00 | 190 | 425.00 | 570 |
| Reservation of Cremation Plot | 120.00 | 135 | 300.00 | 405 |
| Fee for ashes interment in purchased Burial Plot | 75.00 | 85 | 187.00 | 255 |
| Headstone fee | 80.00 | 90 | 200.00 | 270 |
| Cremation Tablet fee | 50.00 | 55 | 125.00 | 165 |
| Additional Inscription fee | 30.00 | 35 | 75.00 | 105 |
| Wooden Cross fee | 30.00 | 35 | 75.00 | 105 |

VENDOR CHARGES

| | | | |
|--|-------|-----|-------|
| Pitch Charges for Food Vendors (per session) | 10.25 | tbc | 10.75 |
|--|-------|-----|-------|

RECREATION GROUND CHARGES

| | |
|--------------------|-------------------------------|
| Commercial Hire | £250 per week or part thereof |
| Private Hire | £45 per day |
| Village Group Hire | Free of Charge |

ALLOTMENTS

| | | |
|------------|-------|-------|
| Very small | 5.00 | 5.50 |
| Small | 9.50 | 10.00 |
| Medium | 18.50 | 20.00 |
| Large | 30.00 | 32.00 |

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