

CHOLSEY PARISH COUNCIL

Minutes of the meeting duly convened and held on Wednesday 5th January 2022 at 7.30pm at The Pavilion, Station Road, Cholsey

Present were Cllrs D. Bamford (Chair), V. Bolt, P. Jenkins, D. Seed, K. Pomlett, M. Dyer-Lynch, G. Herbert, M. Smith, R. Ford and J. Finch.

Also present the Clerk and District Cllr Simpson.

181.To receive apologies for absence

Apologies were received from Cllrs J Hope-Smith, I Neill and S. Parks

182.To hear questions or comments from members of the public (max 15 mins)

There were none.

183.To receive any reports from County and/or District Councillors

Cllr Simpson gave a report. SODC hope the new planning enforcement system will be more efficient.

The Leavesly application was discussed.

Wallingford Medical Practice are meeting with Wallingford Town council and will bring a proposal forward.

184.To receive Declarations of Personal and Pecuniary Interest for any agenda items

There were none.

185.To approve and sign the minutes of the meetings held on 17th November 2021

The minutes were approved and signed by the Chair

Proposed Cllr Finch **Seconded** Cllr Pomlett **Carried** Unanimously

186.To agree scheme of delegation

In the event that it is not possible to convene a meeting of the Council in a reasonable time due to the continuing COVID-19 outbreak or other national event (such as a period of official mourning), the Clerk shall have delegated authority after discussion with the Chairman and Vice Chairman (or other Councillors if the Chairman and / or Vice Chairman are indisposed), to make decisions on behalf of the Council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.

The delegation does not extend to matters expressly reserved to the Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations.

The delegated authority will cease once it is possible for the Council to meet formally after the event. The whole scheme will continue to remain in force and will be reviewed annually at the Annual Parish Council meeting.

Proposed Cllr Bolt **Second** Cllr Jenkins **Carried** Unanimously

187.To note finance report and agree accounts for payment

PAYMENTS MADE BETWEEN MEETINGS			
Nick Robins	tree work		£582.00
West Berkshire District Council	DBS check		£110.00

Mrs L. Dalby, Parish Clerk – 01491 652255

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Balanced	Payroll		£54.00
Group GA	Air Source Heat Pumps		£1,728.00
Hawthorn Pest Control	Pest control		£140.00
Group GA	Make youth shelter safe		£131.93
Swift services	Photocopier Contract		£6.00
HMRC	PAYE & NI		£237.39
OALC	Training		£240.00
MHSW	Expenses		£36.99
COPA	Donation		£150.00
HP	IT Equipment		£489.03
Cholsey Library	Donation		£3,000.00
Swift services	Photocopier Contract		£14.96
Shire Roofing	Kitchen roof repairs		£201.60
SLCC	Training		£144.00
CDT	Donation		£50.00
OCVA	Training		£60.00
OALC	Training		£66.00
Total			£7,441.90
PAYMENTS TO BE AGREED			
Balanced	Payroll		£54.00
HMRC	PAYE/NI		£785.70
Group GA	Comp Health Centre hot water system		£2,817.73
Hawthorn Pest Control	Pest Control		£168.00
Total			£3,825.43
AUTOMATIC PAYMENTS			
Virgin Media	Phone/Broadband		£63.44
Grundon	Waste Removal		£57.52
Nest	Pensions		£71.89
Staff	salaries November		£5,818.25
Grundon	Waste Removal		£73.85
Nest	Pensions		£132.02
Staff	salaries December		£7,490.79
Total			£13,707.76
PAYMENTS RECEIVED			
Vendor	Vendor Fees		£43.00
Undertakers	Burial Fees		£1,072.00
St Marys	Share filming fees		£750.00
HMRC	VAT Refund		£17,080.66
Sustainable Wallingford	donation		£2,197.00
Residents	Allotments		£43.00
TOTAL			£21,185.66

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CURRENT ACCOUNT		
Current Account Balance to date		£96,222.85
RESERVES ACCOUNT		
Reserves Account Balance to date		£24,911.35
PROJECTS ACCOUNT		
Projects Account Balance to date		£65,481.27

It was noted that the payment to CDT should have been £350 but had been minuted as £50 in error. It was agreed to make a second payment of £300.

Proposed Cllr Pomlett **Seconded** Cllr Finch **Carried** Unanimously

188.To discuss precept demand for 2022/23

The Clerk reported that the finance group had met to go through the budget for 2022-23. It was noted that if all services are to be maintained at the current levels then the Precept will need to increase. It was agreed to review the allotment charges (which would come into force in 2023) and burial charges. The Clerk will report fully on the level of reserves and she advised the council do need to consider potential liabilities in regard to the Pavilion when agreeing the level of necessary reserves. It should also be remembered that the CIL funds are ring fenced for new infrastructure.

It was agreed that a statement will be made before the council tax bills are sent to householders explaining why the rise is necessary. If necessary the council will need to consider priorities.

The Finance committee will meet before the next meeting and the budget proposal will be sent out with the agenda.

189.To approve signing service level agreement with SODC regarding Neighbourhood Plan Update

Cllr Pomlett reported on the service level agreement and it was **resolved** to sign the agreement.

Proposed Cllr Pomlett **Seconded** Cllr Smith **Carried** Unanimously

190.To agree to apply for 20mph zones in the village.

It was agreed to apply for 20mph zones within the existing 30mph

Proposed Cllr Herbert **Seconded** Cllr Bolt **Carried** Unanimously

191.To consider planning applications as at 30th December 2021

P21/S4923/FUL	Proposed change of use from the church to residential use. Cholsey Free Church 26A Honey Lane Amendment received this evening – carried over to next meeting.
P21/S5235/HH	Front extension to Nos. 30 & 32 Ilges Lane, with gable roof covering both houses. Cllr Smith went through the application and recommended no comment. Proposed Cllr Smith Seconded Cllr Bolt Carried Unanimously

192.Items for report or inclusion on next agenda

- Precept

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- Estate Management
- Underlease for the Happy Hub needs to be signed.
- Trees around skate park
- State of road from Caps Lane onwards – Cllr Smith has reported it to Bellway who are looking at it and will report back. Needs to be reported on fix my street.
- Grass verge cuts
- Propose to go back to two full council meetings per month
- Transport plan – summary to be approved
- Need input for webpages

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