

CHOLSEY PARISH COUNCIL

Minutes of the meeting duly convened and held on Wednesday 3rd November 2021 at 7.30pm at The Pavilion, Station Road, Cholsey

Present were Cllrs V Bolt (Chair), K. Pomlett, M. Smith, P. Jenkins, M. Dyer-Lynch, I. Neill, D. Seed and S.Parks.

In attendance L. Dalby (Clerk)

152.To receive apologies for absence

Apologies were received from Cllrs D. Bamford, G. Herbert, J. Hope-Smith, and District Cllrs Simpson and Murphy.

153.To hear questions or comments from members of the public (max 15 mins)

There were none.

154.To receive any reports from County and/or District Councillors

There were none.

155.To receive Declarations of Personal and Pecuniary Interest for any agenda items

There were none.

156.To approve and sign the minutes of the meetings held on 1st September, 15th September and 6th October 2021

The minutes of 1st September were approved with two amendments, the minutes of 15th September were approved with one amendment and the minutes of the 6th October were approved and signed by the Chair.

157.To note Clerk's Report

The domain name of the website was briefly revisited, it will be subject to government approval.

The handy persons appraisal is outstanding – the Clerk will follow up before the next meeting.

The Clerk reported that appointment of new staff was ongoing. There have been no applications for the assistant clerk role it was agreed to review the role. The Clerk to investigate if it is possible to outsource the accounts.

The defibs have all been checked and parts ordered.

The allotment payees have been confirmed, the Estate Group now need to review which plots are being worked in order to start to offer plots to those on the waiting lists.

Some tree limbs were lost in the high winds at the weekend. The clerk to arrange the arboriculturist to inspect and then act on any advice given.

158.To agree to pay for advice to confirm if planning permission is required for the path around the recreation field

Cllr Bolt reported that she had spoken to SODC who will give advice whether or not planning permission is required for the path at a cost of £54. She has also contacted the Environment Agency regarding the need for a permit as the path is within 8m of the brook. A grant of £14,000 for the path has been approved.

It was **resolved** to take the advice from SODC.

Proposed Cllr Neill **seconded** Cllr Pomlett **Carried** Unanimously

159.To agree to pay for quote for roofing work

A deposit of £200 is required to obtain the third quote for the necessary work to the kitchen roof. The deposit would be refunded against the work if that contractor is chosen.

It was **resolved** to pay for the deposit.

Proposed Cllr Bolt **Seconded** Cllr Smith **Carried** Unanimously

Mrs L. Dalby, Parish Clerk – 01491 652255

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Cholsey Parish Council, The Pavilion, Station Road, Cholsey OX10 9PT

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160.To note finance report and agree accounts for payment

The accounts for payment were agreed subject to a report from the Clerk.

Proposed Cllr Seed **Seconded** Cllr Parks **Carried** Unanimously

161.To discuss Ilges Lane Allotment boundary

The Clerk and Cllr Bolt have inspected the hedge boundary at the Ilges Lane Allotments as the neighbours have asked for it to be cut back. Ownership of the hedge needs to be established and advice taken on the best way to manage the hedge which has a great deal of ivy smothering it. It was agreed to top the hedge to prevent over shadowing of the neighbours.

It was agreed to send a solicitor's letter to the resident who has created an access into the allotments. The need to review other gates onto the allotments was also discussed and it was agreed this needs to be regularised. A generic solicitor's letter to all would be preferable.

162.To consider planning applications as at 29th October 2021

P21/S4258/HH P21/S4262/LB	Thermal upgrade to existing Grade II listed building with adaptations to the existing carport and adjacent stable / storage block (resubmission of previously withdrawn application, REF: P21/S0058/HH and P21/S0060/LB) Kentwood House 81 Station Road Cholsey OX10 9QD It was resolved to make no comment Proposed Cllr Smith seconded Cllr Bolt Carried Unanimously
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163.Items for report or inclusion on next agenda

- Cllr Smith has resolved the issue of the advertising lights at West End
- SODC service level agreement for Neighbourhood Plan
- APR to be updated
- The Railway Poster board has fallen over on The Forty – Clerk to report to Network Rail
- The poppies are to be put up on The Forty for Remembrance Day and the eaves cleared. Clerk to speak to handyperson.
- Some posts on The Forty need replacing
- Cllr Pomlett will accompany the Clerk to a meeting at Cholsey Meadows regarding the handover of the playground