

# CHOLSEY PARISH COUNCIL

**Minutes of the meeting duly convened and held on Wednesday 2<sup>nd</sup> June 2021 at 7.30pm via Zoom**

**Present were Cllrs Worley (Chair), Smith, Seed, Bamford, Pomlett, Dyer-Lynch, Bolt, Jenkins, Hope-Smith, Herbert and Riley.**

**Also present the Clerk, District Councillor Simpson and one member of the public**

Cllr Worley reminded members that the meeting is an advisory meeting for the Clerk under delegated powers.

**43. To receive apologies for absence**

Apologies were received from Cllr Neill.

**44. To hear questions or comments from members of the public (max 15 mins)**

The member of the public reported on the proposed planters for The Pound. A contribution of £150 is needed from the Parish Council for the final planter as contributions have been received from other sources. The planters are to be donated to the Parish Council and insured by the Parish Council.

**45. To receive any reports from County and/or District Councillors**

Cllr Simpson reported that the SODC AGM had been challenging as it was a hybrid meeting. There has been no further news on the Judicial Review of the Local Plan. Cholsey Parish Council has been invited to take part in a pilot scheme with the planning department. There will be an Oxford 2050 consultation in June with an update at the end of July.

**46. To receive Declarations of Personal and Pecuniary Interest for any agenda items**

Cllr Dyer-Lynch declared a personal interest in P21/S2105/HH as she can see the site from her house.

**47. To approve and sign the minutes of the meetings held on 19<sup>th</sup> May 2021**

Approved.

**Proposed** Cllr Worley **Seconded** Cllr Smith **Carried**

**48. To note reports of updates from Action Point Register**

Noted

**49. To note Clerk's Report**

The Clerk reported that the wage overpayment error has been returned by the member of staff and banked.

The Internal Auditor has visited. The Clerk has responded to complaints about parking by the Bluebirds, a meeting is to be arranged to discuss the matter.

The NHS have asked if the Parish Council would consider a one-off capital payment for the grass cutting. The matter was discussed and it was agreed that the Clerk would gather further information.

**50. To discuss proposal to enhance management of The Forty for wildlife and people**  
Deferred.

**51. To discuss proposal to put planters with free produce at The Forty**

As per public participation.

**Proposed** Cllr Herbert **Seconded** Cllr Hope-Smith **Carried**

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### **52. To discuss Hort Soc/Village Show**

It was agreed to donate £1000 to the HortSoc Show

**Proposed** Cllr Worley **Seconded** Cllr Herbert **Carried**

### **53. To approve the Communication Working Group Terms of Reference document.**

Approved

**Proposed** Cllr Pomlett **Seconded** Cllr Worley **Carried**

### **54. To note the progress of the new website activity, ask for comments on the CPC Website Requirements Doc and seek approval to go to invitation to tender.**

Noted and approved

**Proposed** Cllr Pomlett **Seconded** Cllr Worley **Carried**

### **55. To note Estate Manager Report**

Noted.

Cllr Seed reported that he is to get quotes to complete the path around the Pavilion.

The Bluebirds parking was discussed, as previously agreed the entrance to Whitehead Meadow needs to be strengthened to allow for parking. The number of matches held at one time needs to be restricted so that the parking does not overwhelm the area around the recreation field and the Pavilion car park. The Bluebirds rabbit fence was also discussed. It was agreed to ask for the team to add gates and to contribute towards the strimming of the grass behind them.

The trees planted in the recreation field are in the wrong place and need to be moved – this matter was deferred to the next meeting.

It was agreed to go ahead with the quote from Bendcrete for £500 to create a base for the handy person's storage container.

### **56. Finance**

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PAYMENTS FOR APPROVAL			
Nick Robins	Grass Cutting		£462.00
Swift Digital	Photocopier Contract		£6.00
Balanced	Payroll		£54.00
C Hunt	MHSW Expenses		£31.48
Hawthorn Pest Control	Pest control		£140.00
C. Worley	Skate Park Expenses		£58.00
Total			£751.48
Payments made between meetings			
N. Robins	Grass Cutting		£840.00
Castle Water	Water Supply		£700.98
			£1,540.98
AUTOMATIC PAYMENTS			
Virgin Media	Phone/Broadband		£62.17
Grundon	Waste Removal		£53.15
Nest	Pensions		£171.81
Staff	salaries		£6,815.03
Total			£7,102.16
PAYMENTS RECEIVED			
Tiagos	Vendor Fees		£43.00
Staff member	Return of wage overpayment		£9,000.00
Rotary	Donation to Happy Hub		£500.00
TOTAL			£9,543.00
CURRENT ACCOUNT			
Current Account Balance to date			£53,261.43
RESERVES ACCOUNT			
Reserves Account Balance to date			£38,911.35
PROJECTS ACCOUNT			
Projects Account Balance to date			£175,486.82

**Proposed Mr Worley seconded Mrs Bolt Carried**

### 57. To consider planning applications as at 26<sup>th</sup> May 2021

<b>P21/S2030/FUL</b>	The removal of existing development & the erection of 2 dwellings Garages Cross Road Cholsey <b>Fully Support</b>
<b>P21/S2121/HH</b>	Proposed ground floor rear extension, first floor side extension and external alterations. 44 West End <b>No comment</b>
<b>P21/S2105/HH</b>	Single storey front and rear extensions following demolition of existing garage and new pitched roof to front elevation. 5 Goldfinch Lane <b>Fully Support</b>
<b>R3.0071/21</b>	Details Pursuant to Condition 4 (Cycle Parking) of Planning Permission P18/S3841/CC (R3.0105/18) at Cholsey Primary School. <b>No comment</b>
<b>P21/S1997/FUL</b>	Two storey front extension, single storey rear extension, detached garage, change of use of land to be formally part of the dwelling curtilage and air source heat pump 2 Westfield Farm Cottages <b>No comment</b>

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<b>P21/S1529/HH</b>	Amendment : No. 1 - dated 24th May 2021 Proposed detached garage with studio (as amended by drwng no. 1049.G.3.V3, to relocate staircase to inside, received on 24 May 2021) The Homestead 25 West End <b>No comment</b>
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### 58. To note planning decisions

<b>P21/S0609/HH</b>	Construction of one and two storey extensions to rear of house. 22 Pound Lane <b>Granted</b>
<b>P21/S0267/O</b>	Subdivision of plot to form a new detached two storey open market dwelling, with some matters reserved and associated infrastructure. (As amended by revised site plan ref 08 rev D received on 22 March 2021 and as amplified by plan ref 22385-01 b which shows visibility splays). Land to the rear/side of 75 Honey Lane Cholsey <b>Granted</b>
<b>P21/S1180/FUL</b>	Change of use of redundant single storey dwelling to use as farm office Kentwood Farm Bungalow <b>Granted</b>
<b>P20/S4616/HH</b>	Erection single storey front porch, two storey side extension and front and rear facing dormers (as amended by drwgnos 002 and 003 received on 10/05/21 to reduce the width of the proposed front roof dormer) 13 Kennedy Crescent <b>Granted</b>
<b>P21/S1140/LB</b>	Raise a timber beam over the kitchen fireplace where the AGA cooker is situated. The existing beam is well below head height. Moving the beam upwards will greatly improve the utility of the cooker, and improve the overall kitchen aesthetic. The works will involve removing brickwork above the beam and inserting a new steel supporting beam. The existing timber beam will be integrated into the new steel, preserving the character of the kitchen. I am also planning on replacing the existing red tile floor, which is cracked and worn in many places. Underfloor heating will be installed, and a new stone tile floor laid. The Willows 42 Wallingford Road <b>Granted</b>

### 59. Items for report or inclusion on next agenda

- Path around recreation field to school
- Consultation for grass cutting at The Forty
- Grass verges
- Speeding at the Hithercroft to be reported to police

### 60. To resolve to exclude the press and public

Pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 the council will be asked to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

**Resolved**

### 61. To receive update on Air Source Heat Pumps and agree tender process

The matter was discussed and it was agreed to put the works out to tender.